

21 West Nicolet Street
Banning, CA 92220
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www.banninglibrarydistrict.org

STAFF REPORT

Meeting Date: August 7, 2019
Prepared by: Kevin Lee, District Director

Exhibit 8.6

TITLE:

Investment of Monies in the Local Agency Investment Fund (LAIF)

BACKGROUND:

Attached is a copy of LAIF program description.

The District's reserve fund, which is in a money market account at the Bank of Hemet, is earning a low interest rate of 0.35%.

Currently, LAIF is earning about 2.5% interest, a higher rate than the existing money market account.

LAIF requires a Resolution.

RECOMMENDED ACTION:

Review, Discuss, and authorize the Director to invest monies in Local Agency Investment Fund (LAIF).

BOARD ACTION

Motion: _____ Little _____ Geronimo _____ Ajigbotafe _____ Cousar _____ Lara _____

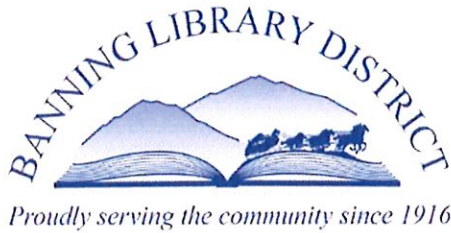
Second: _____

- Approved as Recommended Approved as Amended Other: _____

Passed, approved, and adopted on _____, 2019.

Kathy Little, Board President

Alex Geronimo, Board Secretary



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RESOLUTION NO. 2019-01

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BANNING LIBRARY DISTRICT AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Trustees hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the Banning Library District;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the deposit and withdrawal of the Banning Library District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:

- Kevin Lee, District Director is hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution.

This resolution shall remain in full force and effect until rescinded by the Board of Trustees by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED AND ADOPTED, by the Board of Trustees of the Banning Library District on August 7, 2019.

Kathy Little
Board President

Alex Geronimo
Board Secretary



California State Treasurer
Fiona Ma, CPA



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LOCAL AGENCY INVESTMENT FUND

Program Description

The Local Agency Investment Fund (LAIF), a voluntary program created by statute, began in 1977 as an investment alternative for California's local governments and special districts and it continues today under Treasurer Fiona Ma's administration. The enabling legislation for the LAIF is Section 16429.1 et seq. of the California Government Code.

This program offers local agencies the opportunity to participate in a major portfolio, which invests hundreds of millions of dollars, using the investment expertise of the State Treasurer's Office professional investment staff at no additional cost to the taxpayer.

The LAIF is part of the Pooled Money Investment Account (PMIA). The PMIA began in 1955 and oversight is provided by the Pooled Money Investment Board (PMIB) and an in-house Investment Committee. The PMIB members are the State Treasurer, Director of Finance, and State Controller.

The Local Investment Advisory Board (LIAB) provides oversight for LAIF. The Board consists of five members as designated by statute. The State Treasurer, as Chair, or her designated representative, appoints two members qualified by training and experience in the field of investment or finance, and two members who are treasurers, finance or fiscal officers or business managers employed by any county, city or local district or municipal corporation of this state. The term of each appointment is two years or at the pleasure of the Treasurer.

All securities are purchased under the authority of Government Code Section 16430 and 16480.4. The State Treasurer's Office takes delivery of all securities purchased on a delivery versus payment basis using a third party custodian. All investments are purchased at market and a market valuation is conducted monthly.

Additionally, the PMIA has Policies, Goals and Objectives for the portfolio to make certain that our goals of Safety, Liquidity and Yield are not jeopardized and that prudent management prevails. These policies are formulated by Investment Division staff and reviewed by both the PMIB and the LIAB on an annual basis.

The State Treasurer's Office is audited by the Bureau of State Audits on an annual basis and the resulting opinion is posted to the State Treasurer's Office website following its publication. The Bureau of State Audits also has a continuing audit process throughout the year. All investments and LAIF claims are audited on a daily basis by the State Controller's Office as well as an internal audit process.

Under Federal Law, the State of California cannot declare bankruptcy, thereby allowing the Government Code Section 16429.3 to stand. This Section states that "moneys placed with the Treasurer for deposit in the LAIF by cities, counties, special districts, nonprofit corporations, or qualified quasi-governmental agencies shall not be subject to either of the following: (a) transfer or loan pursuant to Sections 16310, 16312, or 16313, or (b) impoundment or seizure by any state official or state agency."

During the 2002 legislative session, California Government Code Section 16429.4 was added to the LAIF's enabling legislation. This Section states that "the right of a city, county, city and county, special district, nonprofit corporation, or qualified quasi-governmental agency to withdraw its deposited moneys from the LAIF, upon demand, may not be altered, impaired, or denied in any way, by any state official or state agency based upon the state's failure to adopt a State Budget by July 1 of each new fiscal year."

The LAIF has grown from 293 participants and \$468 million in 1977 to 2,366 participants and \$24.6 billion at the end of June 2019.

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LOCAL AGENCY INVESTMENT FUND

LAIF Money Protected by Statute

The State of California cannot borrow or withhold LAIF money. Recent discussions about the State's budget deficit have generated questions from LAIF agencies and their oversight boards about the safety and accessibility of money invested with LAIF.

- Can the State borrow LAIF dollars to resolve the budget deficit?
 - No. California Government Code 16429.3 states that money placed with the Treasurer for deposit in the LAIF by cities, counties, special districts, nonprofit corporations, or qualified quasi-governmental agencies shall not be subject to either of the following:
 - (a) Transfer or loan pursuant to Sections 16310, 16312, or 16313.
 - (b) Impoundment or seizure by any state official or state agency.
- Can the State withhold LAIF moneys if the State fails to adopt a budget by the June 30th deadline?
 - No. California Government Code 16429.4 which was added to the LAIF's enabling legislation during the 2002 session states that the right of a city, county, city and county, special district, nonprofit corporation, or qualified quasi-governmental agency, to withdraw its deposited money from the LAIF upon demand may not be altered, impaired, or denied in any way by any state official or state agency based upon the States failure to adopt a State Budget by July 1 of each new fiscal year.

Questions regarding the LAIF program may be directed to LAIF Administrator Kim McCorstin at (916) 653-3001 or by [email](#).

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LOCAL AGENCY INVESTMENT FUND

Quarterly Apportionment Rates

	March	June	September	December
1977	5.68	5.78	5.84	6.45
1978	6.97	7.35	7.86	8.32
1979	8.81	9.10	9.26	10.06
1980	11.11	11.54	10.01	10.47
1981	11.23	11.68	12.40	11.91
1982	11.82	11.99	11.74	10.71
1983	9.87	9.64	10.04	10.18
1984	10.32	10.88	11.53	11.41
1985	10.32	9.98	9.54	9.43
1986	9.09	8.39	7.81	7.48
1987	7.24	7.21	7.54	7.97
1988	8.01	7.87	8.20	8.45
1989	8.76	9.13	8.87	8.68
1990	8.52	8.50	8.39	8.27
1991	7.97	7.38	7.00	6.52
1992	5.87	5.45	4.97	4.67
1993	4.64	4.51	4.44	4.36
1994	4.25	4.45	4.96	5.37
1995	5.76	5.98	5.89	5.76
1996	5.62	5.52	5.57	5.58
1997	5.56	5.63	5.68	5.71
1998	5.70	5.66	5.64	5.46
1999	5.19	5.08	5.21	5.49
2000	5.80	6.18	6.47	6.52
2001	6.16	5.32	4.47	3.52
2002	2.96	2.75	2.63	2.31
2003	1.98	1.77	1.63	1.56
2004	1.47	1.44	1.67	2.00
2005	2.38	2.85	3.18	3.63
2006	4.03	4.53	4.93	5.11
2007	5.17	5.23	5.24	4.96
2008	4.18	3.11	2.77	2.54
2009	1.91	1.51	0.90	0.60
2010	0.56	0.56	0.51	0.46
2011	0.51	0.48	0.38	0.38
2012	0.38	0.36	0.35	0.32
2013	0.28	0.24	0.26	0.26
2014	0.23	0.22	0.24	0.25
2015	0.26	0.28	0.32	0.37
2016	0.46	0.55	0.60	0.68
2017	0.78	0.92	1.07	1.20
2018	1.51	1.90	2.16	2.40
2019	2.55	2.57		



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LOCAL AGENCY INVESTMENT FUND

How to Participate in LAIF

Local governmental agencies may participate in LAIF by filing a resolution adopted by the agency's governing board with the State Treasurer's Office and by completing and submitting a New LAIF Account form. Additionally, local agencies may deposit bond proceeds (one-time deposit) by following the aforementioned procedures, completing a bond application, and submitting all the original documentation with a completed copy of the Official Statement.

Note: Local agencies that wish to open a new account with LAIF, please contact the LAIF staff at (916) 653-3001.

Documents Required	Regular LAIF Account	Bond Account & Trustee Bond Account
Resolution (see sample)	√	√
New Account Form	√	
Bond Application		√
Official Statement		√

Regular LAIF accounts are subject to a \$65 million cap and 15 transactions a month, while bond accounts are one-time deposits and have no cap. Bond proceeds may be withdrawn 30-calendar days from the day of deposit and each subsequent 30-day period. The withdrawal date will advance to the next business day and the 30-day period will go forward from that date when the maturity day falls on a holiday or a weekend.

The Treasurer's investment program is designed to benefit all members of the Pooled Money Investment Account, which LAIF is a participant. Due to the nature of bond accounts, a drawdown schedule is required as part of the application. Therefore, bond accounts are one-way accounts. Bond proceeds are deposited into an account and funds are withdrawn until depleted. Reopening of the same account or re-depositing of funds from a prior issue to establish a new account is not permitted. This safeguard as well as the 30-day draw minimizes any negative impact or potential harm that the additional need for liquidity may create for the overall program.

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Banning Library District
Profit Loss Budget vs. Actual
July 2018 through June 2019

	Jul '18 - Jun 19	Budget	% of Budget
1	Income		
2	REVENUES		
3	COUNTY REVENUES	\$ 995,774	\$ 866,100 115%
4	LOCAL REVENUES		
5	Grant Income	20,883	-
6	Donations	1,260	-
7	Other Revenues	2,222	100 2,222%
8	Late Fees and Misc. Revenue	13,388	11,000 122%
9	Total LOCAL REVENUES	37,753	11,100 340%
10	Total REVENUES	1,033,527	877,200 118%
11	Expense		
12	CAPITAL OUTLAY		
13	Structure/Improvement	-	50,000 N/A
14	Furniture/Equipment	21,627	25,000 87%
15	Total CAPITAL OUTLAY	21,627	75,000 29%
16	SALARIES & BENEFITS		
17	Regular Salaries	363,728	500,000 73%
18	Retirement	12,598	15,000 84%
19	Overtime	-	- 0%
20	Health Insurance	19,232	30,000 64%
21	Medicare	5,122	8,000 64%
22	Unemployment Insurance	4,664	4,000 117%
23	Social Security	21,899	37,500 58%
24	Total SALARIES & BENEFITS	427,243	594,500 72%
25	OPERATIONAL		
26	Youth books (YA)	3,669	2,500 147%
27	Data Base	5,869	7,000 84%
28	Program Expense	17,973	10,000 180%
29	Audio	4,673	7,500 62%
30	DVD/Videos	3,938	5,000 79%
31	Periodical	5,106	5,000 102%
32	Juvenile Books (Childrens)	12,018	10,000 120%
33	Adult Books	32,294	25,000 129%
34	Processing Books& ILL	643	2,000 32%
35	Automation	24,461	32,000 76%
36	Security	1,760	3,500 50%
37	Maintenance	17,569	30,000 59%
38	Janitorial	4,839	3,000 161%
39	Total OPERATIONAL	134,812	142,500 95%
40	ADMINISTRATIVE		
41	Advertising/Marketing	1,989	4,000 50%
42	Cty. Auditing and Accounting	6	500 1%
43	Bank Fees	293	200 147%

Banning Library District
 Profit Loss Budget vs. Actual
 July 2018 through June 2019

44	Membership	2,424	5,000	48%
45	Travel/Training	5,401	6,000	90%
46	Professional	217,977	290,000	75%
47	Office	31,867	22,000	145%
48	Insurance	15,179	12,000	126%
49	Total ADMINISTRATIVE	275,136	339,700	81%
50	UTILITIES			
51	Communication	9,802	10,000	98%
52	Utilities	23,292	40,000	58%
53	Total UTILITIES	33,094	50,000	66%
54	Total Expense	891,912	1,201,700	74%
55	Net Income	\$ 141,615	\$ (324,500)	

Banning Library District

Balance Sheet

As of June 30, 2019

Jun 30, 19

1	ASSETS	
2	Current Assets	
3	CASH & INVESTMENTS	
4	Bank of Hemet Money Market	681,347
5	Operating Account Bank of Hemet	264,785
6	County General Fund Cash	986,133
7	Petty Cash	600
8	Total CASH & INVESTMENTS	<u>1,932,865</u>
9	Other Current Assets	
10	Prepaid Expenses	10,303
11	Total Current Assets	<u>1,943,168</u>
12	Fixed Assets	
13	CAPITAL ASSETS	
14	Fixed Assets	1,030,669
15	Accumulated Depreciation	-565,466
16	Total CAPITAL ASSETS	<u>465,203</u>
17	TOTAL ASSETS	<u><u>2,408,370</u></u>
18	LIABILITIES & EQUITY	
19	Liabilities	
20	Current Liabilities	
21	Accounts Payable	5,159
22	Other Current Liabilities	
23	Unearned Revenue	1,256
24	Year end Accrued Payroll	10,024
25	Total Other Current Liabilities	<u>11,280</u>
26	Total Current Liabilities	16,439
27	Equity	<u>2,391,931</u>
28	TOTAL LIABILITIES & EQUITY	<u><u>2,408,370</u></u>

DISTRICT DIRECTOR'S REPORT

August 7, 2019

Administration

- Managers completed the required 2-hour harassment training. Staff will complete the required 1-hour training in August.
- District Counsel gave his privileged opinion on board stipends via email.
- Arrivals—Welcome
 - Yoselin Saucedo, Library Assistant – Bilingual, August 1, 2019
- Separations—
 - None
- Achiever of the Month for June: Jana Brassfield
- Red Cards are available at the circulation desk.

Recommended Board of Trustee Training/Conference

Director Training/Conference

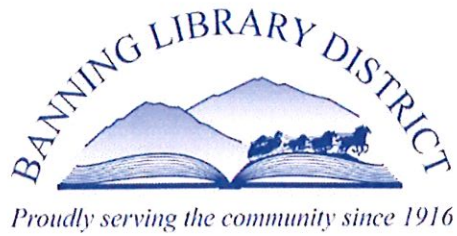
- Completed Records Retention and Document Management Webinar
- Numerous Webinars in regard to upcoming grants

Building and Technology

- Posted “Not an Exit” signs
- Sliding door had issues. Technician fixed it. Same issue after a week. Technician fixed it at no extra charge.
- Friends group will display books for sale in the front of the library—cove location.
- Purchased Windows 10 License for \$400 via TechSoup. Microsoft sells it for \$875. The District saved \$475.

Incidents

- July 13, 2019—Unknown patron entered the back office. Staff witnessed the patron exiting.
- July 15, 2019—The Director spoke to the said unknown patron (referenced-above). Said patron said he/she stole headphones and that he/she would return it. None was returned. The director filed a police report for theft on July 22, 2019.
- July 15, 2019—Unknown patron was practicing his/her religious rituals on patrons. Fernando told him/her to stop. Unknown patron went to a different room and started to bother other patrons. The director told him/her to stop his/her activity and put his/her shoes back on.
July 24, 2019—Janitor found urine spots outside the library. It was disinfected and cleaned.
- July 29, 2019—Staff toilet stopped working. Contacted plumber.



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Donations and Grants

- Teleconference on July 24, 2019 – with Kirk – Career Online High School grant and program. Applying for said grant this month.
- Webinar on July 25, 2019 – Bringing the Library to You: Mobile Library Solutions Grants - \$3 million



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CAREER ONLINE HIGH SCHOOL

The California State Library is currently accepting applications from California public libraries to participate in the Career Online High School Program.

Career Online High School is an educational service offered by Gale, a part of Cengage Learning, which offers adults the opportunity to earn an accredited high school diploma and credentialed career certificate at the same time. In this program offered by the California State Library, libraries receive support to offer free COHS scholarships in their communities. Please see the project information and requirements below.



Application Process

Before you apply: Read the **Project Information and Requirements** document carefully.

Because you'll have to complete your online application in one session, we strongly suggest that you refer to the **print version of the application** and develop your answers before going online.

[Apply Online New Programs](#)

[Apply Online Additional Scholarships](#)

[Project information and requirements](#)

Application Deadline for New Programs

TUESDAY, SEPTEMBER 10, 2019, AT 5 PM.

▶ **Archived informational webinar for new applicants (November 28, 2018)**

Each participating library receives:

- Career Online High School scholarships (libraries will request a specific number of scholarships and the State Library will allocate accordingly)
- Outreach materials and marketing support from Gale Cengage
- Intensive training and ongoing technical assistance

Selected libraries must provide:

- Staff time and expertise, to manage the COHS program at their libraries
- A matching scholarship/student enrollment for each scholarship funded by the State Library
- A program agreement form, signed by the library director.

We will consider a reduction in the matching scholarship requirement for your library, on a case-by-case basis. Factors that will be considered in granting reductions include: library size and per capita funding; high unemployment in service area; low educational attainment (i.e., number of people in service area with less than a high school diploma or equivalency); etc. Reductions can be requested as part of the online application process; you'll be required to fund at least one scholarship.

Application for Additional Scholarships

Current programs can apply for additional COHS scholarships four times per year. **The current deadline is Tuesday, September 10, 2019, at 5 pm.** Because you'll have to complete your online application in one session, we strongly suggest that you refer to the **print version of the application** and develop your answers before going online.

▶ **Application form for additional scholarships**



For further information, please contact:

Bev Schwartzberg
Library Programs Consultant
California State Library
beverly.schwartzberg@library.ca.gov

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SHARED VISION/BRINGING THE LIBRARY TO YOU GRANTS

The 2019-20 California state budget contains \$8 million for the State Library to provide grants to local public library jurisdictions to implement early learning and after school programs, and to support mobile library solutions. These new grant programs, which are currently under development, will increase Californians' access to health, educational, workforce and other services, while also increasing the mobility and accessibility of public libraries.

Shared Vision Community Partnership Grants for Early Learning and Out-of-School Time Programs - \$5 Million

- ▶ **Early Learning** – Early Learning grants will aim to connect children, youth, families and caregivers with the services they need to thrive. As trusted, stigma-free community hubs, libraries offer a unique setting to strengthen at-risk families, promote wellness and deliver a range of important early learning opportunities. Grants will help libraries create and strengthen partnerships with other critical community services and institutions, from local elementary schools, to health clinics, to First 5 organizations, to apprenticeship programs, to mental health services agencies to better deliver these services. By further integrating the work of libraries and other community service providers, Californians will have easier access to the resources they need where and when they need them.
- ▶ **Out-of-School Time** – A California child spends six hours a day in a classroom and 10 waking hours outside of one. The average school year lasts 180 days. These grants will focus on supporting and expanding the critical role libraries play for children and teens during the 60 percent of their lives they aren't in school. Libraries provide free and welcoming spaces, STEAM programming, health and wellness activities and help develop leadership skills and social-emotional and workforce readiness in youths. Like the Early Learning grants, the involvement of other community partners will broaden the impact of the services provided.



Bringing the Library to You: Mobile Library Solutions Grants - \$3 Million

- ▶ Bringing the Library to You grants will help libraries implement new ways to bring literacy, technology and other services to those who face challenges visiting their local library. When Californians lack transportation, live far from their library, or work long hours, mobile library solutions make it possible to access library services and programs.

More information about these grants will be available soon! Three one-hour online meetings have been scheduled, one for each program area (see registration links below)

We invite you to join us, hear about what's being planned, and give your feedback and input.

- **Bringing the Library to You: Mobile Library Solutions Grants (July 25, 2019, 11 AM)**
- **Shared Vision: Early Learning Grants (July 30, 2019, 11 AM)**
- **Shared Vision: Out-of-School Time Grants (August 6, 2019, 11 AM)**

Questions? Contact:

- ▶ Mobile Libraries Solutions Grants: **Beverly Schwartzberg**

- ▶ Shared Vision Early Learning Grants: **Carolyn Brooks**
- ▶ Shared Vision Out-of-School Time Grants: **Natalie Cole**
- ▶ **Library Development Services**



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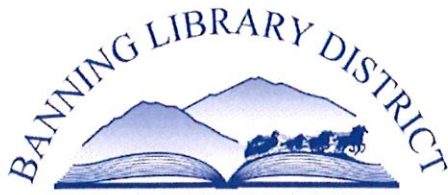
STAFF REPORT

Meeting Date: August 7, 2019
 Prepared by: Sheri Greene, Librarian

TITLE:
 Library Programming and Services for July

CHILDREN PROGRAMS:

Name	Description	# of Programs	# of Participants
Summer Reading Program/Sign Ups	Children and teens sign up to read a certain number of books/chapters to support summer reading and reduce summer slide. Youth earn weekly reading prizes and incentives.	1	206
Summer Reading Performance Saturdays	Children participate in thematic, interactive performances by children's performers and encouraged to read books on the subject coinciding with the subject/topic the performing is presenting.	3	176
End of Summer Carnival	Children are rewarded for participating in- and completing the Summer Reading Program, play carnival games and win prizes, go on a library scavenger hunt, and are served popular summer treats.	1	135
Summer Lunch/Stories at the Park	Children are served nutritious meals, listen to interactive stories in the park, and are given reading incentives.	4	104
Summer Lunch/Stories at the Library	Children are served nutritious meals, listen to interactive stories at the library and are given reading incentives..	4	82
Storytime	Children listen and participate in interactive stories and do a take-home craft.	5	72
Playtime Fridays	Young children participate in unstructured play with their caregivers-- supporting cognitive, social-emotional, fine and gross motor development, and emerging literacy skills. Caregivers meet up, share ideas and receive resources and support.	5	67
Wii/Board Games	Children play various video and/or board games.	5	51
Lego Challenge	Using Legos, children build a creation based on a theme and compete for bragging rights and the chance to have their picture and creation posted on the Lego Hall of Fame Wall.	1	30
Bilingual Storytime	Children listen and participate in interactive stories, in both, Spanish and English, and do a take-home craft.	1	18
<i>TOTAL</i>		<i>30 Programs</i>	<i>941 Participants</i>



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ADULT PROGRAMS:

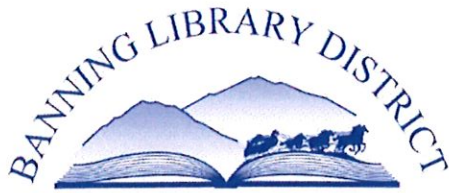
Name	Description	# of Programs	# of Participants
Workforce Skills & Development	Participants receive free job resources and job search tips, including access to employers, an instructional resume guide, resume folders and other essential materials for successful job and employment; as well as on the spot mock interviews.	3	84
Summer Reading Program Sign-Ups	Adults sign up to read a certain number of books and earn weekly reading prizes and incentives.	1	45
Computer Lab	Participants receive answers to computer questions and receive basic computer instruction, including opening an email account, navigating the internet, how to save and upload content, how to download resume templates, and more.	6	22
Adult Game Night	Participants play classic and new board/table games	2	18
Adult Movie Night	Participants watch movies and are served popcorn.	2	16
Book Club	Participants meet once a month to select, read and discuss novels and non-fiction books on various subjects.	1	8
TOTAL		14 Programs	148 Participants

TEEN PROGRAMS:

Name	Description	# of Programs	# of Participants
Teen Movie Night	Teens watch movies and are served popcorn & beverages.	1	7
TOTAL		1 Program	7 Participants

OTHER SERVICES:

Zip Books	Patrons request reading/audio titles at the library, wherein staff orders the item(s) through Amazon Prime and they are delivered to the library. Patrons return the items to the library, where the library may choose to add the item to the collection.	23 Patrons requested titles through Zip Books services.	Of 23 titles requested, 13 were added to the collection.
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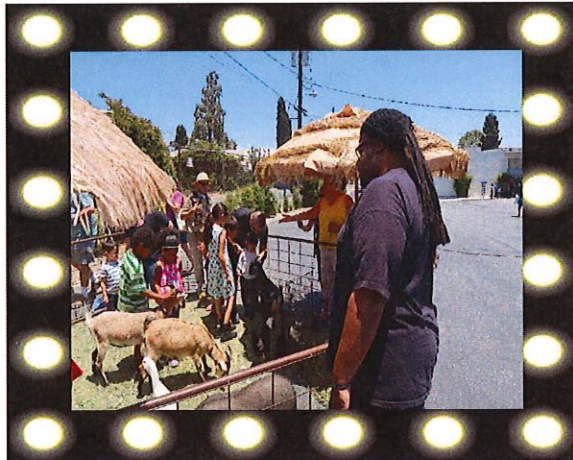
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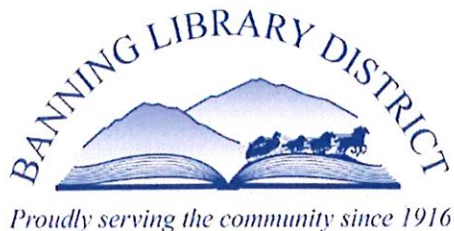
OUTREACH:

- As part of the Summer Lunch at the Library Program, programming staff went to Roosevelt Park to serve children 18 & under nutritious meals, read stories, facilitate crafts, give away books, and promote onsite library programs and services. 66 children, tweens, adults, and caregivers participated over the course of 4 visits.

UPCOMING EVENTS:

- Programming staff will be attending Back to School Nights at Banning High School, Cabazon Elementary, Hemmerling Elementary, Hoffer Elementary, and Nicolet Middle Schools throughout August.
- Resume Workshop planned for September.
- First Programming staff meeting will be held late August. The goal is to share future programming ideas, improve circulation, brainstorm ideas for improving shelf and programming space in the children's room.
- Sheri will be attending online product and professional development webinars.





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STAFF REPORT

Meeting Date: August 7, 2019
 Prepared by: Fernando Morales, Circulation Manager

TITLE:
 Circulation Statistics

MONTH:
 July 2019

Library Cards	Total Signups
Adult	97
Children	31

Door	Total Visitors
Door Count	5792

Computer Usage	Total Sessions
Adult	539
Teen	333
Children	101
<i>Total Time</i>	900.54 hours

*Each session is one (1) hour long. Extensions are allowed. Staff does give extensions, but the system does not count that as additional sessions.



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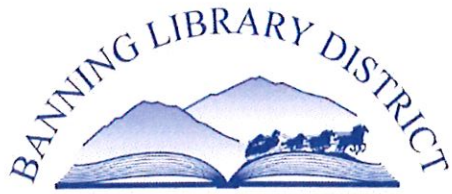
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Material	Top Circulating Item	Monthly Circulation
Audio Books	Fire and Fury	113
DVDs	Creed II	814
Magazines	People	14
Adult		
Fiction	Where the Crawdads Sing	523
Non-Fiction	Ted Talks	275
Spanish	Cocina en Casa con Chef James	8
Young Adult		
Fiction	Kimi Ni Todoke	163
Non-Fiction	Stranger Things Turn Upside Down	3
Juvenile		
Fiction	Dog Man: Brawl of the Wild	867
Non-Fiction	Siberian Husky	189
Spanish	De Donde Eres	105



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Database	Description	Total Sessions
Ancestry	Genealogy	41
Chilton	Automotive Repair	3
Enki	eBook*	25
Gale Legal Forms	Legal Forms & Templates	14
Manga	Language	14
OverDrive	Audiobook and eBook	344
World Book	Online Encyclopedia	91
Zinio	Magazine	32

*Enki is a statewide eBook platform created by libraries for libraries.